

THE UNIVERSITY OF WYOMING
MINUTES OF THE TRUSTEES

May 16, 1980

For the confidential information
of the Board of Trustee

THE UNIVERSITY OF WYOMING

Minutes of the Trustees
May 16, 1980

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THE UNIVERSITY OF WYOMING

Minutes of the Trustees
May 16, 1980

The annual meeting of the Trustees of The University of Wyoming was called to order by President McCue at 9:35 a.m. on May 16, 1980, in the Board Room of Old Main.

ROLL CALL

The following Trustees answered roll call: Brodrick, Chapin, Coulter, Gillaspie, McCue, Mickelson, Miracle, Nolan, Quealy, Smith, Thorpe, and ex officio members Jennings, Simons, and Brown. Mr. Fordyce and Governor Herschler were absent. Also present were Elliott G. Hays, Vice President for Finance; W. R. Steckel, Acting Vice President for Academic Affairs; Charles J. Ksir, Chairman of the Faculty Senate; and Donna I. Ruffing, Chairman of the Staff Council.

APPROVAL OF MINUTES

President McCue asked if there were any corrections or additions to the minutes of the meeting of April 18, 1980. Mr. Brodrick moved approval of the minutes of April 18, 1980, as circulated. The motion was seconded by Mr. Nolan, and it carried.

ANNOUNCEMENTS

President McCue advised that Trustee Fordyce was in the hospital. Mr. McCue will be advising the Trustees on Mr. Fordyce's progress.

President Jennings said that the Trustees were all invited to attend the following events of Commencement:

Saturday, May 17

- 1:30 p.m. School of Nursing Pinning Ceremony (Arts and Sciences Auditorium) Reception following (Wyoming Union East Ballroom)
- 4:00-6:00 p.m. President's Reception for Graduates, Visitors, Faculty and Friends (Washakie Center)

Sunday, May 18

- 8:00 a.m. Army and Air Force R.O.T.C. Commissioning Ceremony (Wyoming Union East Ballroom)
- 10:30 a.m. Baccalaureate Service (Wyoming War Memorial Fieldhouse)
- 2:30 p.m. Commencement Exercises (Wyoming War Memorial Fieldhouse)

President Jennings introduced Penelope Purdy who is a Phi Beta Kappa student. Penelope has been working as a reporter for the Casper Star Tribune.

President Jennings announced that before election of officers, it would be necessary for the Trustees to take action on the approval of degrees.

APPROVAL OF DEGREES

It was moved by Mr. Miracle, seconded by Mr. Smith, and carried that the award of degrees be approved to those individuals recommended by the faculty and deans, with a record of such degree awards to be maintained by the Registrar's office after authentication by the President of the University pursuant to this action.

ELECTION OF OFFICERS

President McCue stated that in accordance with the Bylaws of the

Trustees which require the annual election of officers at the annual meeting, the floor was open for nominations for President.

Mr. Chapin nominated Leo P. McCue, Jr. as President. Mr. Chapin moved that the nominations cease and that Mr. McCue be declared elected as President. The motion was seconded by Mr. Quealy, and it carried.

Mr. Chapin nominated Gordon H. Brodrick as Vice President. Mr. Chapin moved that the nominations cease and that Mr. Brodrick be declared elected as Vice President. Mr. Miracle seconded the motion, and it carried.

Mr. Quealy nominated Donald E. Chapin as Secretary. Mr. Quealy moved that the nominations cease and that Mr. Chapin be declared elected as Secretary. The motion was seconded by Mr. Nolan, and it carried.

Mr. Gillaspie nominated James R. Nolan as Treasurer. Mr. Gillaspie moved that the nominations cease and that Mr. Nolan be declared elected as Treasurer. Mr. Smith seconded the motion, and it carried.

The following were then declared the duly elected officers of the Trustees of The University of Wyoming to hold office for 1980-81, or until their successors are elected and qualified:

President -----	Leo P. McCue, Jr.
Vice President -----	Gordon H. Brodrick
Secretary -----	Donald E. Chapin
Treasurer -----	James R. Nolan

President Jennings nominated Elliott G. Hays, Vice President for Finance, as Deputy Treasurer. Mr. Miracle moved that Mr. Hays continue to serve as Deputy Treasurer. The motion was seconded by Mr. Nolan, and it carried.

COMMITTEE APPOINTMENTS

President McCue called for nominations for the two members

to be elected to the Executive Committee. Mr. Brodrick moved that Mr. Quealy be nominated and that Mr. Quealy be declared unanimously elected. The motion was seconded by Mr. Mickelson, and it carried. Mr. Quealy nominated Donald E. Chapin and moved that Mr. Chapin be declared unanimously elected. The motion was seconded by Mr. Brodrick, and it carried.

President McCue called for nominations to the W. R. Coe Trust Fund Committee. Messrs. Smith, Mickelson, and Nolan were nominated. Mr. Quealy moved that nominations cease and that Messrs. Smith, Mickelson, and Nolan be declared unanimously elected to the W. R. Coe Trust Fund Committee. The motion was seconded by Mr. Gillaspie, and it carried.

President McCue announced appointments to the 1980-81 Committees of the Trustees as follows:

Executive Committee

Leo P. McCue, Jr., Chairman
Gordon Brodrick
Donald Chapin
Patrick Quealy

W. R. Coe Trust Fund Committee

Carlin Smith, Chairman
Gordon Mickelson
James Nolan

Budget Committee

Donald Chapin, Chairman
William Gillaspie
Gordon Mickelson
Brian Miracle
James Nolan
Patrick Quealy

Physical Plant and Equipment Committee

James Nolan, Chairman
Gordon Brodrick
Darrell Coulter
William Gillaspie
Carlin Smith
Virgil Thorpe

Development Committee

Gordon Brodrick, Chairman
Gordon Mickelson
Brian Miracle
Patrick Quealy

Medical Education Committee

Virgil Thorpe, Chairman
Gordon Brodrick
Brian Miracle

Athletic Committee

Carlin Smith, Chairman
Gordon Brodrick
Darrell Coulter
Gordon Mickelson
Virgil Thorpe

Personnel Committee

William Gillaspie, Chairman
Brian Miracle
Carlin Smith
Virgil Thorpe

Honorary Degree Committee

Edward H. Jennings, Chairman
Darrell Coulter
Brian Miracle
Virgil Thorpe

Committee on Community College Relations

Patrick Quealy, Chairman
Donald Chapin
Leo P. McCue, Jr.
Brian Miracle

Campus Planning Committee

Darrell Coulter

1980-81 SCHEDULE OF
MEETINGS OF THE TRUSTEES

President McCue asked if there
were any conflicts with the proposed

1980-81 schedule of meetings of the Trustees. It was decided that it would be helpful to have the meetings scheduled during football season on Friday-Saturday rather than on Thursday-Friday. The proposed schedule was changed accordingly. The following schedule of meetings for the forthcoming year was adopted.

1980-81 SCHEDULE OF MEETINGS OF THE TRUSTEES

Thursday-Friday	July 31-August 1, 1980	Regular Meeting Football - Shrine Game August 2
Friday-Saturday	September 19-20, 1980	Regular Meeting Football - Richmond September 20
Friday-Saturday	October 17-18, 1980	Regular Meeting Football - Utah October 18
Friday	November 14, 1980	Visitation Meeting
Thursday-Friday	December 18-19, 1980	Regular Meeting
Thursday	January 15, 1981	Visitation Meeting
Thursday-Friday	February 19-20, 1981	Regular Meeting

Thursday	March 19, 1981	Visitation Meeting
Thursday-Friday	April 16-17, 1981	Regular Meeting
Thursday-Friday	May 14-15, 1981	Regular Annual Meeting Spring Commencement May 17

NOTE: Homecoming is scheduled for October 4 when The University of Wyoming will have a football game with the University of New Mexico.

REPORT OF
PERSONNEL COMMITTEE

Mr. Gillaspie reported that the
Personnel Committee had reviewed the

recommendations contained in the President's Report as follows:

Appointments, part-time appointments, reappointments, reappointments in the Division of Intercollegiate Athletics, appointment of Summer School faculty, resignations, appointments of acting department heads, retirements, change in retirement, leaves of absence without pay, changes in sabbatical leave, recall, changes in assignment, appointment of Acting Associate Vice President, and authorization of interim appointments. The Personnel Committee found the recommendations in order and recommended them for approval without any change. Questions on any item were invited. Mr. Gillaspie moved approval of the foregoing described matters as contained in the President's Report and that they be incorporated into the minutes of the meeting. Dr. Thorpe seconded the motion, and it carried.

APPOINTMENTS

In accordance with the recommendations,
the following appointments were
approved effective on the dates indicated and under the conditions cited.

1. Marilyn J. Gregory as University Extension Agent for Big Horn County, effective April 14, 1980, at an annual (11-month) salary rate.

2. Randolph V. Lewis as Assistant Professor of Biochemistry for the 1980-81 fiscal year, effective July 1, 1980, at an annual (11-month) salary rate.
3. Robert B. Mayes as Associate Professor of Music and Director of Bands for the 1980-81 academic year, effective August 28, 1980, at an annual (9-month) salary rate.
4. Lawrence R. Allen as Assistant Professor of Recreation and Park Administration for the 1980-81 academic year, effective August 28, 1980, at an annual (9-month) salary rate.
5. Marcy M. Barge as Assistant Professor of Mathematics for the 1980-81 academic year, effective August 28, 1980, at an annual (9-month) salary rate.
6. Audrey C. Shalinsky as Assistant Professor of Anthropology for the 1980-81 academic year, effective August 28, 1980, at an annual (9-month) salary rate.
7. Eric R. Boyer as Instructor in English for the 1980-81 academic year, effective August 28, 1980, at an annual (9-month) salary rate.
8. Paola D. Villa as Supply Assistant Professor of Anthropology for the 1980-81 academic year, effective August 28, 1980, at an annual (9-month) salary rate.
9. Sue H. Eggers as Supply Instructor in English for the 1980-81 academic year, effective August 28, 1980, at an annual (9-month) salary rate. She will be paid from part-time funds.
10. Joseph R. Biggs as Associate Professor of Business Administration for the 1980-81 academic year, effective August 28, 1980, at an annual (9-month) salary rate.
11. Gene W. Murdock as Assistant Professor of Business Administration for the 1980-81 academic year, effective August 28, 1980, at an annual (9-month) salary rate.

12. Martha S. Lilly as Supply Instructor in Accounting for the 1980-81 academic year, effective August 28, 1980, at an annual (9-month) salary rate (rank of Assistant Professor and salary increase contingent upon completion of doctoral degree requirements).

13. Henry W. Haynes as Visiting Professor of Chemical Engineering (half-time) for the 1980-81 academic year, effective August 28, 1980, at a salary rate for the period.

14. Md. Mizanur Rahman as Temporary Assistant Professor of Electrical Engineering (half-time) for the period August 28, 1980, through December 20, 1980, at a salary rate for the period. This position is being funded by release time from the Geology Department.

15. Vera R. Brand as Temporary Professor of Nursing for the period August 28, 1980, through December 31, 1980, at a salary rate for the period. This position is funded by the Extended Degree Program.

16. Theodore E. Lauer as Professor of Law for the 1980-81 academic year, effective August 28, 1980, at an annual (9-month) salary rate.

17. Michael L. Beatty as Visiting Professor of Law for the 1980-81 academic year, effective August 28, 1980, at an annual (9-month) salary rate.

PART-TIME APPOINTMENTS

reported to the Trustees.

As a matter of information only,
part-time faculty appointments were

REAPPOINTMENTS

The following reappointments
were approved as recommended for
the 1980-81 academic year, or as otherwise indicated, subject to
available funds.

<u>Name</u>	<u>Department</u>	<u>Academic Rank</u>
<u>COLLEGE OF ARTS AND SCIENCES</u>		
Cowles, John R.	Computer Science	Asst Prof
Griggs, Linda S.	English	Supply Instr
Urion, Celia A.	English	Supply Instr
<u>COLLEGE OF COMMERCE AND INDUSTRY</u>		
#Doll, G. Fred (7/1/80-6/30/83)	Statistics	Lecturer
Fisher, Albert J. (1980-81 fiscal)	AFIT	Temp Instr
Jacobs, Lester W. (1980-81 fiscal)	AFIT	Temp Assoc Prof
Johnson, Patricia A. (1980-81 fiscal)	AFIT	Temp Instr
Jones, Robert E. (1980-81 fiscal)	AFIT	Temp Asst Prof
Novotny, Timothy J. (1980-81 fiscal)	AFIT	Temp Instr
*Parker, Larry M.	Accounting	Supply Instr
#Roehrkasse, Glenn (7/1/80-6/30/83)	Statistics	Professor
Seward, Samuel M. (1980-81 fiscal)	AFIT	Temp Assoc Prof
VonRiesen, R. Dale (1980-81 fiscal)	AFIT	Temp Prof
*Williams, Jack F.	Bus Admin/Casper	Supply Instr
<u>COLLEGE OF EDUCATION</u>		
Cowles, Mary J.	University School	Supply Asst Prof
MacNeel, E. Adele	University School	Instructor

#Honorific appointment. Does not obligate the University to salary.
Non-tenure leading.

*Contingent upon completion of the Ph.D. requirements on or before
August 28, 1980, or January 1, 1981, the rank will be that of
Assistant Professor.

<u>Name</u>	<u>Department</u>	<u>Academic Rank</u>
<u>COLLEGE OF EDUCATION (Cont.)</u>		
Ray, Joan W.	University School	Supply Instr
Simmons, Bonnie S.	University School	Instructor
<u>COLLEGE OF HEALTH SCIENCES</u>		
Buttner, Ann	Nursing	Supply Instr
Christensen, Frances B.	Nursing	Supply Instr
Darragh, Rita (7/1/80-12/31/80)	Nursing	Temp Assoc Prof
Domenick, Nancy P.	Nursing	Supply Instr
Langaas, Mary L.	Nursing	Supply Instr
Urtel, Janice G.	Nursing	Supply Instr
<u>COLLEGE OF LAW</u>		
Morgan, Daniel J.	Law	Visiting Assoc Prof

REAPPOINTMENTS -- In the Division
of Intercollegiate Athletics

The following reappointments
in the Division of Inter-

collegiate Athletics were approved for the 1980-81 fiscal year (unless
otherwise noted).

<u>Name</u>	<u>Title and Rank</u>
Aggers, Jack B.	Head Athletic Trainer and Instr
Bell, Charles	Assistant Basketball Coach and Instr
Cloninger, Mary Ellen	Director of Women's Athletics and Instr
Dowler, Joseph R.	Wrestling Coach and Instructor
Jones, James C. (1980-81 academic)	Baseball Coach and Instructor
Jones, Sally N.	Counselor and Instructor
McDonald, Marjorie R.	Women's Basketball Coach and Instr

<u>Name</u>	<u>Title and Rank</u>
Stone, James	Women's Volleyball Coach and Instr
Vicchy, Anna May	Women's Swimming Coach and Instr (one-half time)
Vicchy, Frank J. (1980-81 academic)	Swimming Coach and Instr
Visscher, Eugene C.	Assistant Basketball Coach and Instr
Young, William J.	Assistant Athletic Director and Instr

APPOINTMENT OF SUMMER
SCHOOL FACULTY

As a matter of information only,
Summer School faculty appointments

were reported to the Trustees.

RESIGNATIONS

The following resignations were
accepted.

1. Charles M. Shub as Associate Professor of Computer Science and Electrical Engineering, effective May 18, 1980.
2. Carol Haraden-Auger as Instructor in Nursing, effective May 18, 1980.
3. Ronald L. Richardson as Instructor in Intercollegiate Athletics and Track Coach effective June 30, 1980.
4. Roger G. Smith as Instructor in Intercollegiate Athletics and Women's Cross Country and Track and Field Coach, effective June 30, 1980.

ACTING DEPARTMENT HEADS

The following acting department heads
were approved as recommended by

President Jennings for the periods indicated.

1. Wilson J. Walthall, Jr., Professor of Psychology and Head of the Department of Psychology, was appointed as Acting Head of the Department of Botany for the 1980-81 academic year and summer session of 1981, effective August 28, 1980.

2. Robert D. Gunn, Professor of Chemical Engineering and Acting Head of the Department of Chemical Engineering for the 1979-80 academic year, was named to continue as acting head of the department until such time as a permanent head is selected.

RETIREMENTS

In accordance with the Regulations of the Trustees, the following individuals were granted retirement on the dates and under the conditions indicated.

<u>Name</u>	<u>Position</u>	<u>Effective Date of Retirement</u>
Dahlquist, Elna	Assistant to the Dean (C & I)	12/12/80 with designation as <u>Retired</u>
Goetz, Barbara R.	Professor of Nursing	1/5/80 with designation as <u>Emeritus</u>
May, Morton	Professor of Range Management	6/30/80

CHANGE IN RETIREMENT

William R. Steckel's retirement date was changed from June 30, 1980, to December 31, 1980. Dr. Steckel will perform various services including teaching in the BA/BS program at Casper.

LEAVES OF ABSENCE WITHOUT PAY

The following leaves of absence were granted for the periods and under the conditions cited.

1. Roberto A. Mena, Associate Professor of Mathematics, a leave of absence without pay for the 1980-81 academic year, to work at the California Institute of Technology under the auspices of a fellowship from the National Research Council, an agency of the National Academy of Sciences.

2. F. David Reif, Associate Professor of Art, a leave of absence without pay for the 1980-81 academic year, to accept a teaching position at the University of Michigan at Ann Arbor.

3. Patricia A. Sullivan, Instructor in English, a leave of absence without pay for the 1980-81 academic year, to complete course work toward a doctorate in rhetoric at Carnegie-Mellon University.

CHANGES IN SABBATICAL LEAVES

The following changes in sabbatical leaves were approved.

1. Lewis M. Dabney, Professor of English, was previously granted a sabbatical leave for the 1980 Fall semester. His sabbatical leave was changed to be for the entire 1980-81 academic year.

2. Charles J. Ksir, Associate Professor of Psychology, was previously granted a sabbatical leave for the 1980-81 academic year. His sabbatical leave was changed to be for the 1980-81 Spring semester only.

RECALL

The Regulations of the Trustees provide that, with their consent and at the request of appropriate University officers, employees officially retired from the University may be recalled annually by the Trustees. In accordance with this provision, the following faculty members were recalled under the conditions cited.

<u>Name</u>	<u>Title</u>	<u>Recall Period</u>
Jones, Marshall	Professor <u>Emeritus</u> of Sociology	1/12/81-5/17/81 (half-time)
Lantz, Everett D.	Professor <u>Emeritus</u> of Education	1980-81 fiscal (half-time)

CHANGES IN ASSIGNMENT

The following changes in assignment were authorized.

1. Quentin D. Skinner, presently Assistant Professor of Range Management (one-third) and Instructor and Ski Coach in the Division of Intercollegiate Athletics (two-thirds), was reassigned as Assistant Professor of Range Management (full-time), effective July 1, 1980.

2. Laurence A. Walker, presently Professor of Education and Dean of the College of Education, was reassigned as Professor of Education, effective July 1, 1981.

RESOLUTION RE
LAURENCE A. WALKER

Mr. Mickelson moved adoption of the following resolution:

WHEREAS, Laurence A. Walker since 1937 has devoted himself to Wyoming students as a teacher and principal; and

WHEREAS, as coordinator of extension classes, as associate dean, and as dean of The University of Wyoming College of Education, Laurence A. Walker has been an able and understanding administrator; and

WHEREAS, in pursuit of academic excellence, Dean Walker has attracted exceptionally well-qualified faculty to The University of Wyoming and has been instrumental in achieving unconditional reaccreditation for the College of Education;

NOW, THEREFORE, BE IT RESOLVED:

That the Trustees of The University of Wyoming express their appreciation to Dean Laurence A. Walker and commend him for exemplary service to his students, his University, and his State.

The motion was seconded by Mr. Quealy, and it carried.

ACTING ASSOCIATE VICE
PRESIDENT FOR ACADEMIC AFFAIRS

Charles J. Ksir, Associate Professor of Psychology, was confirmed as

Acting Associate Vice President for Academic Affairs for the 1980-81 fiscal year, effective July 1, 1980, at an annual (11-month) salary rate.

President Jennings said he was very pleased Dr. Ksir had accepted the position as Acting Associate Vice President for Academic Affairs. Dr. Jennings plans to fill this position on a permanent basis by January 1, 1981.

PRESENTATION TO
MARTHA J. BROWN

At the April 18, 1980, meeting the Trustees adopted a resolution commending and thanking Martha J. Brown for a job well done as ASUW President. A copy of the resolution was presented to Martha.

THANKS EXPRESSED TO STAFF
COUNCIL CHAIRMAN

President Jennings commended Donna I. Ruffing on her performance as Staff Council Chairman last year. He advised that Donna had been re-elected as Chairman for the upcoming year.

AUTHORIZATION FOR
INTERIM APPOINTMENTS

Mr. Nolan moved that authorization be granted to permit President Jennings to appoint personnel to remaining vacancies which should be filled by the beginning of the academic year, with such appointments subject to confirmation by the Trustees at their next meeting. The motion was seconded by Mr. Mickelson, and it carried.

AUTHORIZATION FOR
STOCK TRANSFERS

Mr. Hays said that brokerage firms are requesting certification of resolutions carrying a date within six months of the transaction. Mr. Quealy moved, Mr. Nolan seconded, and it carried to adopt the following Resolution:

RESOLVED that the Treasurer of the Board of Trustees and the President of The University of Wyoming, representing the Trustees of The University of Wyoming, a body corporate, are hereby authorized to sell, assign and transfer stocks, bonds, evidences of interest, evidences of indebtedness and/or other

obligation, and all other securities, corporate or otherwise, now or hereafter held by this corporation in its own right or in any fiduciary capacity, and to execute any and all instruments necessary, proper or desirable for the purpose; further that any past action in accordance herewith is hereby ratified and confirmed; and further, that any officer of this corporation is hereby authorized to certify this Resolution to whom it may concern.

REVISED FEE SCHEDULES FOR
SUMMER SCHOOL, EXTENSION CLASSES,
AND CORRESPONDENCE COURSES

Following Trustees' action on
February 15, 1980, to set a new

academic year fee schedule, registration fee schedules for the University's other instructional programs were reviewed. President Jennings proposed new rates to bring Summer School, Extension Class, and Correspondence Course tuition into line with the academic year fee schedule. Mr. Chapin moved, Mr. Coulter seconded, and it carried to adopt new fee schedules for Summer School, Extension Classes, and Correspondence Courses as outlined below.

1. Summer School.

The Summer School tuition rate was established at \$28 per credit hour for resident students up to the maximum of \$296 and at \$60 per credit hour for non-resident students up to the maximum of \$939, effective January 1, 1981.

2. Extension Classes.

The Extension Class tuition rate was established at \$28 per credit hour for residents. The non-resident rates from the academic year fee schedule was adopted as the schedule for non-residents enrolling for more than three credit hours in extension classes. The new rates for Extension Classes will become effective August 28, 1980.

3. Correspondence Courses.

A new Correspondence Course fee of \$21 per credit hour will be instituted October 1, 1980. The deferred initiation date is dictated by the University's agreements with the Defense Activity for non-traditional Education Support program to offer correspondence instruction at \$16 per credit hour until the end of the federal fiscal year.

WYOMING SEED CERTIFICATION
FEE SCHEDULE

The College of Agriculture has
provided a seed certification

service for Wyoming growers since 1939. This service has operated partially on a self-sustaining basis since its inception and is now being funded with the Wyoming Agricultural Extension Service providing the salary of the Seed Certification Manager, and the travel, equipment, part-time assistance, and other support being provided by income from the service. Mr. Gillaspie moved that the following fee structure for Wyoming seed certification be implemented during the spring of 1981. The motion was seconded by Mr. Mickelson, and it carried.

FEE STRUCTURE FOR
WYOMING SEED CERTIFICATION

	<u>Fee Structure</u>
Wyoming Crop Improvement Association annual dues	
Seedsman:	\$ 10.00
Growers:	5.00 + .25A
Wyoming Seed Certification annual application fee for each variety of each grower:	10.00
Late application fee, if accepted:	15.00
Field inspection fees	
Minimum inspection fee for each variety of each grower:	10.00
Grasses, large and small seeded (grass and small grain):	3.00/A
Legumes, large and small seeded (e.g. beans and alfalfa, clover):	3.00/A
Potatoes:	4.00/A
Potato virus testing (WCIA fee):	2.00/A
New seedings of perennials (annual application fee \$10.00 only)	
Potato bin inspection fee - same owner, first sample:	30.00

	<u>Fee Structure</u>
Additional samples per inspection trip:	\$ 15.00
Tag fees - all certification tags (sew-on or self-adhesive, certified or registered)	
Analysis tags:	.10
Metal seals:	.05
Bulk certification for all crops based on application for bulk sales certificate (cwt):	.05

Refunds

Field inspection fees will be refunded or credited if the grower withdraws the field and notifies the Seed Certification Agency prior to the time the inspector leaves Laramie to make the field inspection. Fees will be refunded after inspection only if the accepted field is destroyed by a natural disaster such as hail, wind or fire.

Annual application fees will not be refunded after the application has been accepted by the Wyoming Seed Certification Agency.

BUDGET CHANGE

Mr. Quealy moved that funds from the Trustees' Reserve be made

available as follows:

General Expense

Taxes on University residences removed from rental units	\$ 1,001.81
North Central Association Accreditation Fee	4,600.00
Cooper Property Analysis & Appraisal	1,345.00
Staff Unireg Consultant	2,455.66
Guthrie Residence Rental	446.20
Emergency Telephone Systems	<u>730.31</u>
	\$10,578.98

Statistics Laboratory

Equipment (balance of reserve after payment of personnel recruiting costs)	<u>7,500.00</u> Estimated
Total	<u>\$18,078.98</u>

The motion was seconded by Mr. Nolan, and it carried.

CONTRACTS, GRANTS,
GIFTS AND SCHOLARSHIPS

It was moved by Mr. Smith,
seconded by Mr. Gillaspie, and

carried to accept contracts, grants, gifts, and scholarships in the total amount of \$543,844.73 in the following individual amounts:

(1) Contracts and Grants for the period April 1, 1980, through April 30, 1980, \$501,363.00; and (2) Scholarships and Gifts for the period March 21, 1980, through April 24, 1980, \$42,481.73.

AMENDMENTS TO REGULATIONS
OF THE TRUSTEES

President Jennings advised that
the Faculty Senate had initiated

a resolution recommending a change to Regulations of the Trustees. The purpose of the change was to apply faculty review procedures to individuals holding temporary appointments and to assure continuation of appointment in a specific temporary position so long as the position is authorized. This would occur after the individual had been reappointed for six consecutive years. Mr. Brodrick moved, Mr. Mickelson seconded, and it carried that Paragraph 3a. (3) of Chapter V. of the Regulations of the Trustees be amended to read as follows:

CHAPTER V. FACULTY

* * *

Section 3. APPOINTMENT

a. * * *

(3) Temporary appointments to fill a position authorized for a limited duration. Temporary positions may be authorized when needed to provide services for programs or projects which are supported by contracts, grants, or otherwise of limited duration. Temporary appointments shall be for not more than one year in duration, but an individual may be reappointed. In no event shall reappointment as a temporary faculty member entitle an individual to consideration for tenure and its privileges. If an individual is reappointed for a sixth consecutive year to a temporary position, such reappointment shall remain in effect for so long as the

temporary position is authorized, and the letter of reappointment shall so advise the individual and shall set forth those factors other than budget which would cause termination of the position and the individual's employment. All temporary appointments and reappointments are subject to termination for cause and shall be subject to immediate termination whenever it is determined that the temporary position must be cancelled. Standards and procedures for reappointment and promotion of temporary faculty will conform to those specified for faculty in the University Regulations except when conditions under the grant or contract make that not feasible.

In the event a temporary faculty member is appointed to a faculty position for which tenure consideration is authorized, service in a temporary position may be considered toward meeting probationary requirements.

* * *

As a result of a study of existing employment practices which has involved consultation with the Staff Council, President Jennings said changes in existing University Regulations are contemplated. He noted that certain procedural changes are not possible without change to existing Regulations of the Trustees. Changes are needed in the leave of absence and vacation sections. The changes are not considered to be of significant substance. Mr. Miracle moved, Mr. Brodrick seconded, and it carried that Section 4. Leaves of Absence, of Chapter VI. of the Regulations of the Trustees be amended to read as follows:

CHAPTER VI. STAFF OF THE UNIVERSITY

* * *

Section 4. LEAVES OF ABSENCE

a. Leave Without Pay. Leaves of absence without pay may be granted to staff employees by the appointing authority for periods up to four work weeks annually. Staff employees may be recommended by the appointing authority to the President of the University for extended leaves of absence for periods from four work weeks to one year.

b. Emergency or Short-Term Leave With Pay. When a regular full time member of the staff finds it necessary to be absent from regular duties at the University for a period not exceeding two weeks, the staff employee shall secure approval from his/her

appointing authority and the Director of Personnel Administration, for such absence. A temporary leave for more than two weeks but not to exceed four weeks may be granted, for good cause, upon written recommendation of the appointing authority and with the approval of the President. The approval of the Trustees is required for leave with pay in excess of four weeks.

* * *

Mr. Miracle moved that Section 5. Vacation of Chapter VII. of the Regulations of the Trustees be amended to read as follows. Mr. Coulter seconded the motion, and it carried.

CHAPTER VII. EMPLOYMENT PROVISIONS APPLICABLE TO ALL PERSONNEL

* * *

Section 5. VACATION

* * *

Vacation privileges accrue to eligible employees after they have been in the employ of the University for six months. Vacations must be taken in the year in which earned or in the following year. Dates for vacation shall be approved by the appropriate administrative superior. No additional compensation shall be paid to persons not taking the vacations to which they are entitled.

Employees whose working term is less than twelve months, irrespective of the fact that their salaries may be paid in twelve monthly installments, are not entitled to vacation with pay.

President Jennings discussed Section 9. Intercollegiate Athletics of Chapter II. The Administrative Organization of The University of the Regulations of the Trustees. He noted that three faculty members presently serve on the Athletic Committee. In order that the Committee be composed of a majority of faculty members, he recommended that Paragraph 2, Section 9, Chapter II, of the Regulations of the Trustees be changed to indicate "four other faculty members ..." will serve on the University Athletic Committee. Mr. Coulter moved that the Regulations of the Trustees, Chapter II, Section 9, be changed so that four faculty members are appointed to the University Athletic Committee. Dr. Thorpe seconded the motion, and it carried.

AUTHORIZATION OF A DEGREE
PROGRAM IN CASPER

President Jennings said the College of Commerce and Industry has requested authorization to offer the Bachelor of Science in Business Administration, General Business Management option only, in conjunction with the Casper Master of Business Administration program. The degree program is currently offered at Laramie. Fifty-five University students now enrolled in Casper have indicated a desire to major in this bachelor's program and another 60 Casper students not presently enrolled with the University have requested that the program be authorized. The four business faculty positions now authorized for Casper should permit the introduction and operation of the program over the next two years. Mr. Quealy moved that the College of Commerce and Industry be authorized to offer the Bachelor of Science in Business Administration, General Business Management option only, in conjunction with the Casper Master of Business Administration program, effective 1980 Fall semester. The motion was seconded by Mr. Chapin, and it carried.

PHYSICAL PLANT AND
EQUIPMENT COMMITTEE

Mr. Nolan reported on the Physical Plant and Equipment Committee meeting which was held on May 15, 1980. In attendance at the committee meeting were the following individuals: Trustees Nolan, Brodrick, Coulter, Gillaspie, Smith, McCue, Jennings, and Brown; and Messrs. Arnold, Hays, Henry, Jones, and Koenig of the University staff. Robert Ruppenthal of Bridgers and Paxton Consulting Engineers, Inc., and Mike Jacoby of W. C. Muchow and Partners were also present.

1. Request for Land Sale. At the March 20, 1980, Trustee meeting, the Trustees affirmed their willingness to negotiate the sale of approximately sixty (60) acres of land to the Laramie Energy Technology

Center. Since LETC, as part of their site selection procedures, is required by Federal regulations to acquire a "no-cost" option for purchase of the land and since the Federal Government (in most circumstances) cannot install public utilities across non-Government land to Government-owned land, Mr. Nolan moved that the Trustees indicate their willingness to provide (1) a "no-cost" option for the sale of the land and (2) the water and sewer mains, if required, the cost thereof to be recouped in the sale of the land. The motion was seconded by Mr. Brodrick, and it carried.

2. Supplemental Agreement for Advance Payment, International Boiler Works, Inc. Mr. Nolan moved approval of a supplemental agreement between the University and International Boiler Works, Inc., which provides for monthly advance payments to the contractor for 80 percent of the reasonable market value of materials, partially completed components, and completed components purchased and dedicated for the Power Plant project to be stored at the plant site, East Stroudsburg, Pennsylvania. This supplemental agreement has been reviewed and accepted by the contractor, the contractor's bonding company, and Bridgers and Paxton Consulting Engineers, Inc. The motion was seconded by Mr. Coulter, and it carried.

3. Power Plant Window Wall System. Mr. Nolan moved approval of a change order on the Power Plant project contract to provide for the opaque panels to be off-set one-half inch from the studs rather than flush at a savings of approximately \$325,000. The motion was seconded by Mr. Gillaspie, and it carried.

4. Power Plant Coal Conveying System. Mr. Ruppenthal described a pneumatic conveying system which Bridgers and Paxton recommended instead of the mechanical conveyor system provided in the bid specifications

at a cost savings of approximately \$53,000 plus improved operation and reduced maintenance. Mr. Nolan moved that the coal conveying system be changed from a mechanical conveyor system to a pneumatic conveyor system. The motion was seconded by Mr. Smith, and it carried.

5. Change Orders - Power Plant Project. Mr. Nolan moved approval of the following changes to the scope of the boiler contract with International Boiler Works:

a. Add 12 dampers indicating lights to the baghouse control panel	\$ 1,500
b. Add three valve by-pass and piping from level 104 to boiler drum	3,370
c. Add fly ash hoppers in the flue gas breeching between the air heater and the baghouses	9,437
d. Change sootblowers from manual to automatic	<u>38,763</u>
Total contract change	<u>\$53,070</u>

The motion was seconded by Mr. Smith, and it carried.

Mr. Nolan moved that the Trustees approve a change order to put the duplicate electrical feed, which was deleted from the original bid, back into the contract at a cost of approximately \$60,000. The motion was seconded by Mr. Gillaspie, and it carried.

6. Torrington Research and Extension Center. Discussion was held on the Torrington Research and Extension Center facilities. There was uncertainty as to the agreement with the Goshen County Commissioners concerning the amount of funding they would provide for the project. Mr. Nolan moved that the new facilities being constructed at the Torrington Research and Extension Center be constructed to accommodate the needs of the Goshen County Commissioners contingent upon an agreement with the Commissioners that they will provide \$30,000 to the total project and that the Executive Committee be empowered to act on this

agreement if any flexibility in the amount is necessary. The motion was seconded by Mr. Gillaspie, and it carried.

7. Request for Quit Claim Deed. Mr. Nolan moved that the Executive Committee be empowered to act on a request for a quit claim deed from Overland Trail Partners. The motion was seconded by Mr. Quealy, and it carried.

W. R. COE TRUST
FUND COMMITTEE

Mr. Smith reported on the W. R. Coe Trust Fund Committee meeting held May 15, 1980. The 1981 fiscal budget for the W. R. Coe School of American Studies was discussed. Mr. Smith said policy provides for at least 10 percent of the income to be transferred to endowment. Projected transfers of \$40,000 in fiscal 1980 and \$58,008 in fiscal 1981 equals 13.9 percent and 20.5 percent of income for the years indicated. In addition, \$51,700 in the two years will be transferred to the operating reserve. Copies of the proposed budget were distributed to the Trustees.

Mr. Smith moved that the Trustees approve the 1981 fiscal budget for the W. R. Coe School of American Studies as approved by the Committee. The motion was seconded by Dr. Thorpe, and it carried.

ATHLETIC COMMITTEE

Mr. Smith reported that the Athletic Committee had met on May 15, 1980. They reviewed items pertaining to interviewing candidates for the Athletic Director's position.

BUDGET COMMITTEE

The Budget Committee met on May 16, 1980 with Trustees Chapin, Gillaspie, Mickelson, Miracle, Nolan, Quealy, McCue, Jennings and Brown in attendance. Also in attendance were Hays, Raitt, and Steckel of the

University staff; Ruffing, Chairman of the Staff Council; and Ksir, Chairman of the Faculty Senate.

Mr. Chapin reported that a 10.5 percent salary increase was recommended for Van Jacobson, Internal Auditor, for the 1981 fiscal year. Further, the Committee recommended a 11.2 percent salary increase for President Jennings and expressed appreciation to President Jennings for his fine accomplishments during the past year.

Mr. Chapin moved approval of Section I of the 1981 fiscal year budget, with salaries as amended, in the amount of \$72,355,292. Mr. Quealy seconded the motion, and it carried.

President Jennings said the merit system is not totally satisfactory with the University community at large. The lowest salary increase on the faculty side was 2 percent. The highest salary increase excluding promotions and changes of jobs was 23.1 percent. Out of 760 faculty members, 588 faculty members received between a 6 to 12 percent increase. Out of 382 professional staff members, 337 received between a 6 to 12 percent increase. The maximum increase for professional staff was 19.5 percent and the minimum was 2.0 percent. Out of 813 general staff members, 787 received increases between 6 and 12 percent. The highest increase was 22.8 percent and the lowest was 6.0 percent. President Jennings said that department heads, directors, and deans had met with their employees to discuss salary increases. He stressed that salary increases beyond across the board increases were based on merit. Further, he noted that the budget book will be on reserve in the University library for use by employees or the public.

Mr. Chapin moved approval of Section II of the budget in the amount of \$27,306,768. The motion was seconded by Mr. Quealy, and it carried.

RATIFICATION OF EXECUTIVE
COMMITTEE ACTION

President McCue advised that the Executive Committee had awarded a contract to Wyoming Cowboy Network of Cheyenne for the exclusive rights to radio broadcast of varsity football and men's basketball games. He said bids were received as follows:

- a. Harriscope Broadcasting of Casper bid 20 percent of gross revenues with minimum of \$52,500 (\$32,500 in cash and \$20,000 credit) during the first year, \$57,500 (\$37,500 in cash and \$20,000 credit) during the second, and \$62,500 (\$42,500 in cash and \$20,000 credit) during the third.
- b. Wyoming Cowboy Network of Cheyenne guaranteed a minimum payment of \$75,000 during the first year, \$80,000 during the second year, and \$85,000 during the third year or 55 percent of the gross revenues whichever is greater.
- c. The Wyoming Sports Network of Laramie offered a minimum payment of \$84,800 in each of the three years or 51 percent of gross revenues whichever is greater.

Mr. Smith moved to ratify the action of the Executive Committee in awarding the bid for exclusive rights to radio broadcast of varsity football and men's basketball games of The University of Wyoming to Wyoming Cowboy Network of Cheyenne for a minimum guarantee of \$240,000 for three years or 55 percent of the gross revenues whichever is greater. The motion was seconded by Mr. Mickelson, and it carried.

UNFINISHED BUSINESS

President Jennings said the official recommendation on the University's accreditation from North Central Accreditation is expected in mid-June. A copy of the recommendation will be placed in the University Library.

NEW BUSINESS

President Jennings announced that graduation ceremonies were held at Casper on May 15. There were fourteen bachelor's degrees and two

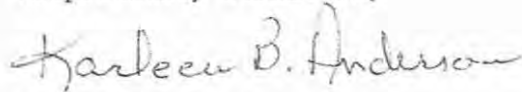
master's degrees awarded. Dr. McFadden was the Commencement speaker for the ceremonies.

ADJOURNMENT AND DATE
OF NEXT MEETING

There being no other business to
come before the Trustees, Mr.

Quealy moved that the meeting be adjourned. The motion was seconded by Mr. Nolan, and it carried. The next meeting is scheduled for July 31 - August 1, 1980.

Respectfully submitted,



Karleen B. Anderson
Deputy Secretary

MINUTES OF THE
PHYSICAL PLANT AND EQUIPMENT COMMITTEE
May 15, 1980

The meeting convened at 12:20 P.M. with Chairman James Nolan presiding.

ROLL CALL Those present, in addition to Mr. Nolan, were Trustees Brodrick, Coulter, Gillaspie, Smith, McCue, Jennings and Brown and Messrs. Arnold, Hays, Henry, Jones and Koenig of the University staff. Robert Ruppenthal of Bridgers and Paxton Consulting Engineers, Inc. and Mike Jacoby of W. C. Muchow and Partners were also in attendance.

REQUEST FOR At the March 20, 1980 Trustee meeting, the Trustees affirmed
LAND SALE their willingness to negotiate the sale of approximately sixty (60) acres of land to the Laramie Energy Technology Center. Since LETC, as part of their site selection procedures, is required by Federal regulations to acquire a "no-cost" option for purchase of the land and since the Federal Government (in most circumstances) cannot install public utilities across non-Government land to Government-owned land, Mr. Gillaspie moved to recommend to the Trustees that they indicate their willingness to provide (1) a "no-cost" option for the sale of the land and (2) the water and sewer mains, if required, the cost thereof to be recouped in the sale of the land. The motion was seconded by Mr. Coulter and it carried.

SUPPLEMENTAL AGREEMENT Mr. Smith moved to recommend to the Trustees approval
FOR ADVANCE PAYMENT, of a supplemental agreement between the University
INTERNATIONAL BOILER and International Boiler Works, Inc., which provides
WORKS, INC. for monthly advance payments to the contractor for 80 percent of the reasonable market value of materials, partially completed components, and completed components purchased and dedicated for the Power Plant project to be stored at the plant site, East Stroudsburg, Pennsylvania. This supplemental agreement has been reviewed and accepted by the contractor, the contractor's bonding

company, and Bridgers and Paxton Consulting Engineers, Inc., the project engineers. The motion was seconded by Mr. Gillaspie and it carried.

POWER PLANT WINDOW
WALL SYSTEM

Mr. Coulter moved to recommend to the Trustees

approval of a change order on the Power Plant project contract to provide for the opaque panels to be off-set one-half inch from the studs rather than flush at a savings of approximately \$325,000. The motion was seconded by Mr. Gillaspie and it carried.

POWER PLANT
COAL CONVEYING
SYSTEM

Mr. Ruppenthal described a pneumatic conveying system which Bridgers and Paxton is recommending instead of the

mechanical conveyor system provided in the bid specifications at a cost saving of approximately \$53,000 plus improved operation and reduced maintenance.

Mr. Coulter moved to recommend to the Trustees that they approve the change in the coal conveying system from a mechanical conveyor system to a pneumatic conveyor system. The motion was seconded by Mr. Brodrick and it carried.

CHANGE ORDERS
POWER PLANT PROJECT

Mr. Brodrick moved to recommend to the Trustees approval of the following changes to the scope of the boiler

contract with International Boiler Works:

1. Add 12 dampers indicating lights to the baghouse control panel	\$1,500
2. Add three valve by-pass and piping from level 104 to boiler drum	3,370
3. Add fly ash hoppers in the flue gas breeching between the air heater and the baghouses	9,437
4. Change sootblowers from manual to automatic	<u>38,763</u>
Total contract change	\$53,070

The motion was seconded by Mr. Smith and it carried.

Mr. Smith moved to recommend to the Trustees that they approve a change order to put the duplicate electrical feed, which was deleted from the original bid, back into the contract at a cost of approximately \$60,000. The motion was seconded by Mr. Coulter and it carried.

TORRINGTON RESEARCH
AND EXTENSION CENTER

Mr. Gillaspie moved to recommend to the Trustees that the new facilities being constructed at the Torrington Research and Extension Center be constructed to accommodate the needs of the Goshen County Commissioners contingent upon an agreement with the Commissioners that they will provide \$30,000 to the project total of \$150,000. The motion was seconded by Mr. Coulter and it carried.

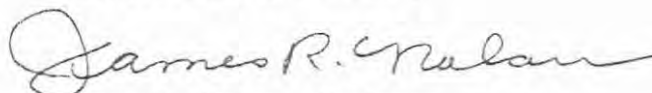
REQUEST FOR QUIT
CLAIM DEED

Mr. Smith moved to recommend to the Trustees that they empower the Executive Committee to act on a request for a quit claim deed from Overland Trail Partners. The motion was seconded by Mr. Brodrick and it carried.

ADJOURNMENT

The meeting was adjourned at 1:45 P.M.

Respectfully submitted,


James R. Nolan, Chairman